



# UNION COUNTY LITTLE LEAGUE CONSTITUTION

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# Union County Little League

## Article I-Name

This organization shall be known as Union County Little League, hereinafter referred to as “Local League.”

## Article II- Objective

### Section 1

The objective of the Local League shall be to positively impact the youth of Union County by instilling the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may become well-adjusted, stronger, happier youth and grow up to become good, decent, healthy, and trustworthy citizens.

### Section 2

To achieve this objective the Local League will provide a supervised program of baseball and/or softball consistent with the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall consider and incorporate the values of Little League: Teamwork, Community, Inclusion, Fun, and Integrity. The molding and future citizens is of prime importance and the attainment of exceptional athletic skill, or the winning of games is secondary. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a nonprofit organization providing a supervised program of competitive baseball and/or softball games. No part of the net earnings shall benefit any individual or be used in any substantial part to influence legislation or intervene in any political campaign or on behalf of any candidate for public office.

### Section 3- Intent

It is the intent of the Local League to comply with this Constitution and with the Official Regulations, Playing Rules, and Operating Policies of Little League International to the fullest extent possible. The Local League shall be self-governing. This Constitution shall be the foundation for directing the affairs of the Local League, and the Board of Directors shall be the primary decision-making body.

### Section 4- Equal Treatment and Respect for all

Little League International and the Local League do not limit participation in its activities based on disabilities, race, creed, color, national origin, gender, sexual preference, socioeconomic background, or religious preference. We believe that all types of people create a robust organization, and we celebrate these differences.

## **Article III-Membership**

### **Section 1-Eligibility**

Any person sincerely interested in active participation to further the objective of the Local League may apply to become a Member

### **Section 2-Classes of Membership**

There shall be the following classes of Members:

1. **Regular Members (“Members”) shall include: -**
  - a. Current year Managers, Coaches, Board Members, Local League Officers, and any registered volunteer, who have completed a background check.
  - b. One Parent or one Legal Guardian for each registered player. Parents or Guardians of multiple registered players are limited to a maximum of two memberships.
  - c. Any adult person actively interested in furthering the objectives of the Local League may become a Regular Member upon approval by the Board and payment if applicable. Upon receipt of a written request to become a member, the Board of Directors shall vote upon the request at the next scheduled Board of Directors meeting.
  - d. All Members must annually complete the Little League Official Application, submit to a background check pursuant to Regulation I (8) and (9), and complete abuse awareness training pursuant to Regulation I (10) before the commencement of the season.
  - e. The Secretary shall maintain the roll of membership to qualify voting Members. Only Members in good standing are eligible to vote at General Membership Meetings. Each Member is entitled to one vote.
2. **Player Members-** Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties, or obligations in the management or in the prosperity of the Local League.
3. **Honorary Members-** Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties, or obligations in the management or in the property of the Local League.
4. **Sustaining Members-** Any person not a Regular Member who makes financial or other contribution to the Local League may by a majority vote of the Board of Directors become a Sustaining Member, but such a person shall have no rights, duties, or obligations in the management of or in the property of the Local League.

### **Section 3-Other Affiliations**

Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Local League. Members shall disclose any potential conflicts of interest prior to actively engaging in the organization, operation and/or leadership of any nationally recognized baseball and/or softball program.

### **Section 4 -Membership Dues**

Dues, if any, for Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year. Dues for Members are separate from registration fees for Player Members, which are determined annually by the Board of Directors in accordance with Little League Regulation XIII(c).

### **Section 5- Suspension or Termination**

Membership may be terminated, or resignation or action of the Board of Directors as follows.

- a. The Board of Directors, by a two-thirds vote of those present at any duly constituted Board Meeting, shall have the authority to discipline, suspend or terminate the membership of any Member of any class, including managers, coaches, and other volunteers when the conduct of such person is inconsistent with the values of Little League Baseball, Incorporated. The Member involved shall be notified of such a meeting, informed of the general nature of the changes, and be given an opportunity to appear at the meeting to answer such charges.
- b. The Board of Directors shall, in the case of a Player Member, give notice to the Manager of the team for which the player is a Player Member. Said Manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation in the Local League by two-thirds vote of those present at any duly constituted Board meeting.
- c. If membership dues are collected, Members who fail to pay their fixed dues may, by two-thirds vote of the Board present at any duly constituted Board meeting, be dropped from the rolls and shall forfeit all rights and privileges of membership. The Board of Directors will establish the number of days within which applicants have to pay membership dues as part of the annual Policies and Procedures which shall be voted on at the first Board Meeting of each fiscal year.

## **Article IV-Board of Directors**

### **Section 1**

The management of the property and affairs of the Local League shall be vested in the Board of Directors.

### **Section 2**

The Board of Directors shall be no fewer than five (5) and no more than fifteen (15). The officers of the Board of Directors shall include, at a minimum: President, Vice President, Treasurer, Secretary, Player Agent, Safety Officer, and Community Representatives.

During the annual meeting, the Members shall determine the number of directors to be elected for the ensuing year and shall elect such number of Directors. The numbers so fixed may, within the limits prescribed, be increased at any regular or special meetings of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent meeting. All election of Directors shall be by a majority vote of all Members present.

### **Section 3**

If any vacancy occurs on the Board of Directors, by death, resignation or otherwise, it may be filled, for the balance of the absent Board Member's term of office, by a majority vote of the remaining Directors at any duly constituted Board meeting or Special Board Meeting called for that purpose.

### **Section 4**

Regular meetings of the Board of Directors shall commence immediately following the Annual Meeting, and on such days thereafter as shall be determined by the Board.

- a. The President or Secretary shall, at the request in writing of three (3) Directors, issue the call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the Meeting and only matters so stated in this notice may be acted upon at the Special Meeting. Meetings of the Board of Directors may be held in person and/or by telephonic or electronic means, and such means shall be clearly stated in any meeting notice.

- b. Notice of every Board Meeting shall be given by the President or Secretary personally, electronically or by mail, to each Director at a minimum of fourteen (14) calendar days prior to the time appointed for the meeting to the last recorded address of each Director.
- c. At any meeting of the Board of Directors, the presence of at least five (5) members of the Board shall constitute a quorum for the transaction of regular business. If a quorum is not present, no business shall be conducted.
- d. Only members of the Board may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit, and recognize requests for presentations or comments during such meetings.
- e. A Simple majority vote of the Directors present during a duly constituted Board of Directors meeting is necessary to approve any action relating to the general business of the Local League.
- f. No Director shall be allowed to vote by proxy at any meeting of the Board of Directors.

### **Section 5**

The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the managements of the Local League as it may deem proper, provided such rules and regulations do not conflict with this Constitution or the Rules and Regulations of Little League Baseball, Incorporated.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director, Officer, Committee Member, or Member of the Local League in accordance with the procedure set forth in Article III, Section 5.

### **Section 6**

Robert's Rule of Order shall govern the proceedings of all Local League Meetings, including Board of Directors Meetings. Any action taken by the Board of Directors at a meeting at which a quorum is present will be deemed the action of the Board of Directors, except where the same conflicts with this constitution. Minutes of all meetings shall be recorded and will accurately reflect the action(s) taken.

## **Article V-Duties and Powers of the Board**

### **Section 1**

The Board of Directors may appoint such officers or agents as it may deem necessary or desirable and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

The officers of the Local League shall consist of a President, one or more Vice-Presidents, a Secretary, a Treasurer, a Player Agent or Agents, an Information Officer, a Safety Officer, and four (4) Community Representatives one (1) each from Cove, Elgin, Imbler and Union; all of whom shall hold office for the ensuing year or until their successors are duly elected. Regulation I(b).

### **Section 2 President**

The President shall:

- a. Conduct the affairs of the Local League and execute the policies established by the Board of Directors.
- b. Present a report on the condition of the Local League at the Annual Meeting.

- c. Communicate to the Board of Directors such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the local league
- d. Be responsible for the conduct of the Local League in strict conformity to the Official Regulations, Playing Rules, and Operating Policies of Little League International, as agreed to under the conditions of the charter issues to the Local League by that organization.
- e. Investigate complaints, irregularities, and conditions detrimental to the Local League and report thereon to the Board of Executive Committee as circumstances warrant.
- f. With the assistance of the Player Agent, examine the application and supporting proof-of-age documents of every player candidate, and certify residence or school enrollment and age eligibility prior to accepting the player candidate for tryouts and selection.
- g. Complete the required background checks in accordance with Little League Regulation I(b) and I(c)(8) & (9) or delegate this responsibility to the Local League Safety Officer, or other designated Board member.
- h. Ensure that all individuals who submit the "Little League Official Volunteer Application" complete the Abuse Awareness Training as outlined in the Little League Child Protection Program or delegate this responsibility to the Local Leagues Safety Officer, or other designated Board Member.
- i. Ensure the Local League's compliance with the requirements of the Little Leagues Child Protection Program or delegate this responsibility to the Local League Safety Officer, or other designated Board member.
- j. May become a voting member, to break a tie.
- k. Responsible for overseeing the annual player registration process, including but not limited to: configuring player divisions and programs in Sports Connect, maintaining accurate player records, and ensuring all registrants meet league eligibility requirements and reside within appropriate boundaries.

### **Section 3 Vice President Softball & Vice President of Baseball**

The Vice President shall:

- a. Perform the duties of the president in the absence or disability of the president, provided he or she is authorized by the president or Board to act. When acting, the Vice President shall have all the powers of that office.
- b. Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- c. Obtain Umpires, Managers, and Coaches in conjunction with the Player Agent for the coming season and prepare a list for the President.
- d. Responsible for creating the annual baseball and softball game schedules for UCLL and coordinating with surrounding leagues to ensure balanced and conflict-free scheduling.

### **Section 4 Secretary**

The Secretary shall

- a. Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists, email lists, and necessary records.
- b. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- c. Maintain a list of all Regular, Sustaining, and Honorary Members, Directors and Committee Members, and give notice of all meetings of the Local League, the Board of Directors, and Committees.
- d. Keep the minutes of the meetings of the Members, the Board of Directors, and the Executive Committee, and cause them to be recorded in a book for that purpose.
- e. Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.

- f. Notify Members, Directors, Officers and Committee Members of their election or appointment. Provide each of these individuals with a copy of the Local League Constitution.
- g. Be the custodian of birth certificate records.

#### **Section 5 Treasurer**

The Treasurer shall

- a. Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- b. Receive all money and securities and deposit the same in a depository approved by the Board of Directors.
- c. Keep records for the receipt and disbursement of all monies and securities of the Local League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- d. Prepare an annual budget, under the direction of the President, for submission of the Board of Directors at the Annual Meeting.
- e. Prepare an annual financial report, under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.
- f. Work with local tax accountants and League President to prepare annual taxes, Oregon Charitable Tax (CT12) registration & reports, and Secretary of State registration.

#### **Section 6 Player Agent**

The Player Agent shall-

- a. Record all player transactions and maintain an accurate and up-to-date record thereof.
- b. Receive and review application for player candidates and assist the President in verifying residence or school enrollment and age eligibility
- c. Conduct tryouts, player draft, and all other player transactions or selection meetings.
- d. Prepare the Player Agent's List
- e. Prepare for the President's Signature and submission to the Little league Baseball, Incorporated team Rosters including Players claimed and the tournament eligibility affidavit.
- f. Notify little league baseball, incorporated of any subsequent player replacements or trades.

#### **Section 7. League Information Officer**

The League Information Officer Shall:

- a. Maintain the Local League website including preparing/processing registration, maintaining and recording player enrollment forms, keep the Facebook and Webpage up to date with current events.
- b. Develop and maintain current forms and documents to aid in registration, and other activities at the President's request.
- c. Develop and schedule regular and opening day games, coach training, All Star tryouts, pictures, and other activities.
- d. Receive and record all the Regular and All-Star games.

#### **Section 8 Safety Officer**

The Safety Officer shall:

- a. Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for Players and all participants of Little League.
- b. Develop and implement a plan for increasing safety of activities, equipment, and facilities through education, compliance and reporting which may include:

- a. Education - Facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians, and other volunteers.
  - b. Compliance - Promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
  - c. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.
  - d. Background checks - If the league President so designates, the Safety Officer will complete the required background checks per Little League Regulation I(b) and I(c)(8) & (9).
  - e. Training- If the League President so designates, the Safety Officer shall ensure that all individuals who submit the "Volunteer Application" complete the Abuse Awareness Training per Little League Regulation I(c)10 and as outlined in the Little League Child Protection Program.
  - f. Child Protection Program-If the League President so designates, the Safety Officer will ensure the league is compliant with all aspects of the Little League Child Protection Program.
- c. Process and maintain records for all reported accident and/or injury & insurance claims.
  - d. Ensure that First Aid Kits are distributed to each Manager and/or Coach and are located at each Playing Field.
  - e. Be responsible for the development and implementation of the Local Leagues ASAP (A Safety Awareness Program).

### **Section 9 Community Representative**

The Community Representative shall:

- a. Serve as a member of the Board of Directors with voting privileges.
- b. Serve as liaison between their respective communities and the Board of Directors including reporting player programs to the Player Agent, and safety concerns to the Safety Officer. Report umpiring, coaching or equipment and uniform issues to the Vice President and/or UIC when appropriate.
- c. Serve as liaison between the Board of Directors and the community including assisting the delegated board member and the Player Agent in resolving issues regarding their communities' teams, coaches, players, fields, etc.
- d. Organize live in person sign-ups in conjunction with the Player Agent. All applications, birth certificates and money are to be turned into the Secretary and Treasurer for further processing.
  - a. Once live in person sign-ups are completed they must be entered into Sports Connect for tracking.
- e. Responsible for building teams within their respective community.
- f. Responsible for establishing a field cleanup day at their respective community fields.
- g. Coordinate with the Equipment/Fields Committees to help with distribution and collection of the Local Leagues equipment, and team uniforms.
- h. Serve on committees if appointed by the President including the Uniform

### **Section 10 Umpire in Chief (U.I.C)**

The Umpire in Chief shall:

- a. Responsible for coordinating with the District in Umpire training, held annually for all Managers, coaches, and Umpires at the beginning of the season.
  - i. Establishing a league umpire training program consistent with Little League Guidelines.
- b. Supporting and helping Managers and/or Coaches facilitate umpires to be at every game during the season. (1) Minors/Majors plate umpire, (2) Juniors- One plate and One base umpire.
- c. Responsible for recruiting and retaining volunteer umpires.
- d. Communicating rule changes to league umpires, scheduling league umpires for regular season games, and evaluating league umpires using established guidelines to maintain program integrity.

**Section 11 Fields & Equipment Manager**

The fields & equipment Manager shall:

- a. Responsible for overseeing the maintenance and upkeep of the playing fields.
- b. Responsible for ensuring that all necessary equipment is available and in good condition for practice and games.
- c. Responsible for the record of distribution and collection of coaches equipment during the annual coaches meeting.
- d. Acting as a liaison between the schools and Boise cascade to ensure that the playing fields are properly maintained and that the contracts are signed and up to date.
- e. Responsible for setting up and conducting the annual field clean up day, and take down days.

**Section 12 Additional Managers**

Additional Managers and Committees may be established by the Board of Directors and may be filled by persons who do not serve on the Board of Directors but report to such. The need for and responsibilities of those positions will be reviewed annually and included in the Local League's Policies and Procedures.

## **Article VI Committees**

**Section 1 Executive Committee**

- a. The Board of Directors may appoint an Executive Committee which shall consist of not less than three (3) nor more than five (5) Directors, one of whom shall be the President of the Local League.
- b. The Executive Committee shall advise with and assist the Officers of the Local League in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board, but in no event will the Executive Committee have authority over the Board of Directors.
- c. At any meeting of the Executive Committee, a majority of the total number of members then in office shall constitute a quorum for the transaction of business, and the act of a majority present at any meeting at which there is a quorum shall be the act of the Committee.

**Section 2 Nominating Committee**

- a. The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and four (4) appointed Regular Members.
- b. The Committee shall investigate and consider eligible candidates and submit at the annual meeting a slate of candidates for the Board of Directors.
- c. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

**Section 3 District Committee**

- a. The Board of Directors may appoint a District Committee consisting of the Local League President as Chairman and two (2) other Directors.
- b. The Committee shall assist the District Administrator in Inter-league district functions including the selection of members of the District Administrator's Advisory Committee and the selection of tournament sites and area tournament directors.

**Section 4 Auditing Committee**

- a. The Board of Directors may appoint an Auditing Committee consisting of three (3) directors.

- b. The Committee will review the Local Leagues books and records annually prior to the annual meeting and attach a statement of their findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.
- c. The committee will assist in the auditing of each community's (Cove, Elgin, Imbler, & Union) books if requested by the community.

#### **Section 5 Player Coordinator Committee**

- a. The Board of Directors may appoint a Player Coordinator Committee consisting of three (3) Directors.
- b. The Committee will help oversee the uniform selection and ordering, and distribution in conjunction with the Community Representative.
- c. The Committee will help review regular season game schedules.
- d. The Committee will help organize and coordinate with the Player Agent, Player evaluations for regular season and All Stars.

#### **Section 6 Fields and Equipment Committee**

- a. The Board of Directors may appoint a Fields and Equipment Committee consisting of three (3) Directors.
- b. The Committee will help maintain respective town fields, and coordinate with Community Representatives field clean up days.
- c. The Committee will help facilitate and serve as liaison with Fields managers with improvement projects.
- d. The Committee will help distribute and collect the Local Leagues equipment at the beginning and end of season.
- e. The Committee will aid in equipment checks at the end of season to prepare a list for the President to purchase.

#### **Section 7 Event & Fundraising Committee**

- a. The Board of Directors may appoint an Event and Fundraising Committee consisting of three (3) directors.
- b. The Committee will help organize the Local Leagues yearly fundraiser
- c. The Committee will help organize opening day and sponsor appreciation day events, picture day, coaching camps, and player camps.

#### **Section 8 All-Star Committee**

- a. The Board of Directors may appoint an All-Star Committee consisting of the President, Vice-President, Player Agent, and a representative from the Baseball/Softball Coordinating Committee.
- b. The Committee will help organize player tryouts and evaluations.
- c. The Committee will make the executive decision on which Players, Managers, and Coaches are selected to represent the Local League.
- d. The Committee will help develop All-Star coaching packets/binders
- e. Organize the District League Tournaments for Union County.

#### **Section 9 Baseball/Softball Coordinating Committee**

- a. The Board of Directors shall appoint a Baseball/Softball Coordinating Committee composed of the Vice-President, Player Agent, and four Community Representatives- Cove, Elgin, Imbler & Union.
- b. The Committee shall recommend to the President a list of Managers and Coaches for each team in the league.

- c. May recommend to the Board the removal of a Manager or Coach in the League.
- d. Settle all disputes within the League such as rule infractions, protests, and so forth.
- e. Recommend the Board act in the event a dispute cannot be resolved.

### **Section 10**

The Board of Directors may appoint such Committees as it may be necessary or desirable and may prescribe the powers and duties of each Committee in Policies and Procedures. Committee Chairs and members of the Committees shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

## **Article VII- General Membership Meetings**

### **Section 1 Definition**

A General Membership Meeting is any meeting of the membership of the league which is called in accordance with this Constitution. A minimum of one meeting per year (Annual Meeting, see Section 7) is required. General Membership Meetings may be held in-person and/or by other electronic means which allow for full participation by all Members.

### **Section 2 Notice of Meeting**

Notice of each meeting of the Members shall be posted on the Local Leagues website and social media pages at least seven (7) days in advance thereof setting forth the place, time and purpose of the meeting: or in lieu thereof, notice may be given in such form as may be authorized by the Members, from time to time, at regularly convened meetings.

### **Section 3 Special Meeting**

Special Meetings of the Members may be called by the Board of Directors or by the President or Secretary at their discretion.

- a. Upon the written request of ten (10) members in good standing, the President shall call a special Membership meeting to consider a special subject.
- b. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the Members.
- c. Meetings shall be no later than fourteen (14) days after the request is submitted.

### **Section 4 Quorum**

At any General Membership, the presence in person or representation by one-third ( $\frac{1}{3}$ ) of the members, shall be necessary to constitute a quorum. A quorum shall be reached by those attending members in good standing, at the annual meeting of the Local League for the purpose of electing officers.

- a. If a quorum is not present, no business shall be conducted. The secretary shall be responsible for providing a list of all Regular Members in good standing.

### **Section 5 Voting**

Only Regular Members in good standing shall be entitled to attend, make motions, and vote at General Membership Meetings. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during General Membership Meetings.

- a. The Board of Directors, in good standing, with voting privileges are permitted to vote and are considered present at any meeting via phone or computer.
- b. Board of Directors, in good standing, can use BAND- the Local Leagues preferred communication App- to vote on items in between General Membership Meetings. The Secretary will keep a record of all BAND voting for the minutes.

### **Section 6 Absentee Ballot**

For the expressed purpose of accommodating a Regular Member, in good standing who cannot attend a General Membership Meeting at which new Board Members will be elected, an absentee ballot may be requested and obtained from the Secretary of the Local League. The absentee ballot shall be properly completed, signed, and returned in a sealed envelope to the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairman (appointed at the meeting) on the date of the meeting, prior to the voting portion of the election process.

### **Section 7 Annual Meeting of the Members**

The Annual Meeting of the Members of the Local League shall be held prior to the end of the fiscal year; October. UCLL holds monthly meetings beginning in October, on the first Wednesday of each month, at 6 p.m., each year for the purpose of electing the Board of Directors, receiving reports, reviewing the Constitution, appointing Committees, and for the transaction of such business as may properly come before the meeting.

- a. The Membership shall receive at the Annual Meeting of the Members of the Local League a report, verified by the President and Treasurer, or a majority of the Directors, showing:
  1. A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the Local League, and the Name of the financial institution in which such funds are maintained.
  2. The Whole amount of real and personal property owned by the Local League, were located, and where and how invested.
  3. For the year immediately preceding, the amount and nature of the property acquired, with the date of the reports and the manner of the acquisition, the amount applied, appropriated, or expended, and the purposes, objects, or persons to or for which such applications, appropriations or expenditures have been made.
  4. The names of the people who have been admitted to Membership in the Local League during the preceding year.

B. This report shall be filed with the records of the Local League and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.

C. At the Annual Meeting, the Regular Members shall elect the Board of Directors. If the total number of Board candidates exceeds the number of available Board positions, then those Board candidates receiving the most votes will be considered elected to the Board. Regular Members may only cast a number of votes equal to or less than the board positions available. In the event of a tie in the number of votes received by two or more Board candidates for unfilled Board seats, a run-off election, in which all Members may vote, will be held for the tied Board candidates.

D. After the Board of Directors is elected, the Board shall meet to elect the Officers of the Board.

E. After the election, the Board of Directors shall assume the performance of its duties. The Board's term of office shall continue until its successors are elected and qualified under this section at the next Annual Meeting.

### **Section 8**

Any vote by the Regular Members at a meeting at which a quorum is present will be deemed the action of the Regular Members, except where the same conflicts with this Constitution. Minutes of all meetings will be kept and will accurately reflect the action(s) taken.

## **Article VIII- Affiliation**

### **Section 1 Charter**

The Local League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. The Local League shall devote its entire energies to the activities authorized by such charter, and it shall not be affiliated with any other program or organization or operate any other program.

### **Section 2 Rules and Regulations**

The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated shall be binding of the Local League.

### **Section 3 Local League Rules**

The Local League rules, ground rules and/or bylaws of the Local League shall be adopted by the Board of Directors at a meeting to be held not less than one month before the first scheduled games of the season, but shall in no way conflict with the Rules, Regulations, and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each playing season and are not considered part of this Constitution.

## **Article IX-Financial and Accounting**

### **Section 1**

The Board of Directors shall decide all matters pertaining to the finances of the Local League and it shall place all income including auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### **Section 2**

The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Local League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Local League.

### **Section 3**

The Board shall not permit the solicitation of funds in the name of Little League Baseball Incorporated unless all funds so raised are placed in the Local League treasury.

### **Section 4**

The Board shall not permit the disbursement of Local League Funds for other than the conduct of Little League activities in accordance with the Rules, Regulations, and Policies of Little League Baseball, Incorporated. All disbursements shall be made by check, or league credit or debit card. All checks shall be signed by both the Local League Treasurer and such other officer or officer(s), or person or persons, as the Board of Directors shall determine.

### **Section 5**

No Board member authorized to disburse funds may be the spouse or family relative of the Local League President or Treasurer or have direct access to League Funds without the approval of the majority of the Board of Directors with such vote recorded in the minutes. The use of a league credit or debit card is permitted, and the card is returned to the Local League President, Treasurer, or Chairmen of the Audit Committee with receipt for all purchases made within three (3) days of the purchase date.

**Section 6**

No Director, Officer, or Member of the Local League shall receive, directly or indirectly, any salary, compensation, or payment from the Local League for services rendered as Director, Officer, or Member.

**Section 7**

All money received, including sponsorship and fundraising, shall be deposited into the financial account of the Local League, which must be a federally insured bank, or other certified financial institution as determined by the Board. The establishment of the Local League account or change of account must be noted in the Board Minutes.

**Section 8**

The fiscal year of the Local League shall begin on the first day of October and shall end on the last day of September. Note: These dates correspond with Little League Baseball, Incorporated fiscal year.

**Section 9**

Upon dissolution of the Local League program for any reason and after all outstanding debt and claims have been satisfied, the Regular Members may either direct the remaining property of the Local League to another chartered Little League program in good standing with Little League Baseball, Incorporated or may direct the funds to Little League Baseball, Incorporated.

**Article X- Amendments**

This Constitution may only be amended, repealed, or altered in whole or in part by a majority vote of sixty-six (66) percent of the Members at a duly organized meeting, provided notice of the proposed change is included in the notice of such meeting. A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated for approval before a vote of the Membership is held.

This Constitution was approved by the Local League Membership on November 12, 2025.

Kristina Hunt

President's Name (Printed)

A handwritten signature in cursive script that reads "Kristina Hunt". The signature is written in black ink and is positioned above the printed name.

President's Signature